



## **ORCHARD/VINEYARD MANAGER**

### **Southeast Region**

**Recruitment # 2006-11-5379**

#### **AGENCY MISSION AND CHALLENGE:**

The mission of the Department of Natural Resources (DNR) is to provide professional, forward-looking stewardship of our state lands, natural resources, and environment. DNR provides leadership under the Commissioner of Public Lands, an elected official, in creating a sustainable future for the State Trust Lands.

At the DNR, we envision a future in which our human and natural environment provides abundant and diverse social, ecological, and economic benefits for the people of Washington, in this and all future generations. In acting to ensure the vision, we ensure sustainability.

DNR manages over 5 million acres of state-owned land that includes forest, range, commercial, agricultural and aquatic lands. Since 1970 DNR-managed lands have generated \$6 billion that support public schools, state institutions and county services. These lands also provide public benefits that include fish and wildlife habitat, clean and abundant water and public access to outdoor recreation. The DNR operates with a biennial budget of approximately \$400 million and has over 1300 employees. For more information about the department, see the DNR website at [www.dnr.wa.gov](http://www.dnr.wa.gov)

#### **Job Classification:**

Natural Resource Specialist 4

#### **Type of Position:**

This is a permanent position.

This position is represented by the WFSE. Once appointed to this position the incumbent will be required to pay union dues or other representation fee within the first 30 days of employment.

#### **Monthly Salary Range:**

\$3722 – \$4760

#### **Benefits Package:**

Health and dental insurance, retirement pension, vacation, sick leave and holidays

#### **Posting Date:**

November 1, 2006

#### **Closing Date:**

Open until filled

#### **Location:**

Ellensburg, WA

#### **POSITION PROFILE**

This position is responsible for the management and supervision of orchard/vineyard leases throughout the region. Duties are:

- Monitors the compliance of all lease conditions including the collection of rents on all orchard/vineyard leases
- Conducts lease inspections, audits and program reviews
- Negotiates, consults, and coordinates with the lessee to obtain compliance with the lease agreement
- Negotiates and draft lease agreements
- Develops and implements plans for leasing, and lease administration
- Provides input in the future management, acquisition, transition, disposition, or exchange of agricultural lands

#### **REQUIRED POSITION QUALIFICATIONS**

- Knowledge of Best Management Practices common for orchards and vineyards
- Contract administration
- Agriculture laws and practices
- Financial analysis experience
- Resource management plans
- Agricultural lease and land management tools such as GPS, Word and Excel computer software programs

This level of knowledge and skill is typically achieved with:

- A Bachelor's degree in an Agricultural field of study and two years of agricultural management experience in dryland, irrigated and/or horticultural systems management.

## DESIRED POSITION QUALIFICATIONS

- Bachelor's degree in an agriculture-related field and 5 years professional experience with horticultural experience
- Two years experience developing and managing a budget, preferably a state agency program budget.
- Experience in Best Management Practices for orchards/vineyards
- Experience drafting legal contract language and negotiating contract provisions
- Experience drafting policies and procedures
- Experience drafting economic models for decision-making processes
- Experience in evaluating cultural features best suited for the development of orchards and vineyards
- Experience in determining those relationships with the private and public sectors necessary to achieve policy issues
- Experience in determining short term and long term strategies for the asset positioning

## SPECIAL POSITION REQUIREMENTS AND WORKING CONDITIONS

- Valid driver's license and two years of driving experience.
- The incumbent in this position is required to travel
- Must be at least 18 years of age at time of hire.

## WHO MAY APPLY

This recruitment is open to anyone who meets the required qualifications for this position.

## APPLICATION PROCESS

To be considered for this position please submit:

- A letter of interest describing how your experience and qualifications relate to the job profile and the required and desired position qualifications. Indicate in your letter of interest how you learned of this opportunity.
- A completed application – [www.dnr.wa.gov/jobs/stateapp.doc](http://www.dnr.wa.gov/jobs/stateapp.doc)
- A copy of your driver's license
- A 5 year driving abstract issued from the state in which you are currently licensed.

The first screening will be based on information contained in your letter of interest and your state application.

Submit all materials by the closing date to:

Electronic method preferred	OR other method
<a href="mailto:Sally.bollinger@wadnr.gov">Sally.bollinger@wadnr.gov</a>	Sally Bollinger 712 East Bowers Rd Ellensburg, WA 98926-9341

**NOTE:** Please indicate **Orchard/Vineyard Manager, recruitment #2006-11-5379** in the subject line of your e-mail.

By submitting the application materials you are indicating that all information is true and correct to the best of your knowledge. You understand that the state may verify information and that untruthful or misleading information is cause for removal from applicant pool or dismissal if employed.

Questions? Please contact Sally Bollinger at 509.925.0918 or e-mail [sally.bollinger@wadnr.gov](mailto:sally.bollinger@wadnr.gov).

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